



## NASHUA SILVER KNIGHTS INTERNSHIP POSITIONS

Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

School: \_\_\_\_\_ Expected Graduation Year: \_\_\_\_\_

Major: \_\_\_\_\_

*\*The successful candidate will be required to work days, nights and weekends through the end of May into the end of August. Furthermore, candidates must demonstrate the ability to make the internship their **top priority** during the summer months.*

1. Please rank all positions in order. (1 being most interested and 8 being least interested.)

\_\_\_\_\_ **Ticket Office:** Do you have people skills? Are you comfortable on the phone? Making cold calls? Aggressive Sales including, but not limited to prospecting, cold calling and scheduling appointments with potential clients. Responsible for set number of calls/meetings weekly as well as organized and detailed reports provided to department heads. Includes sale of group packages, catered outings, Birthday Parties, Scout Night Sleepovers and Baseball Camp, along with many other various tasks.

\_\_\_\_\_ **Merchandise Intern:** During the season this position will entail working in the ticket office and helping out with ticket sales. When game days arrive, this position will also focus on managing our merchandise store inventory, overseeing game day merchandise staff, assist in post-game inventory and replenishment, and reconcile cash draws daily. Other tasks include overseeing the Kids Area, making sure that everything is organized and working properly with the game day staff.

\_\_\_\_\_ **Media Relations/PR:** This position entails making each night at the park special, from the in-game production (operating the sound board, scoreboard, line score, etc.) to crowd interaction (taking camera into stands, selling raffle tickets). Large focus on street-team and grass roots marketing initiatives with creativity being a strong skill. Position does entail the need for strong writing skills, Photoshop/design skills and basic camera skills. Involves writing press releases, creating stat packs, arranging player interviews, game notes, arranging and attending community appearances, along with many other various tasks.

\_\_\_\_\_ **Public Address Announcer:** We are looking for someone who is very comfortable with their own voice being heard by thousands. This position requires you to come up with the script for what you will be announcing during the games along with helping to assist in making our audio aspect of the entertainment better. Day to day, you will also help out with our public relations team.

\_\_\_\_\_ **On-field Host:** This position is perfect for someone who is very outgoing and doesn't mind talking in front of thousands of people. We are looking for someone who can help bring energy to our crowd during our in-between inning contests. During the day, you will help out with our public relations team in preparing for upcoming games.

\_\_\_\_\_ **Food and Beverage Management/Stadium Operations:** Concessions positions involve: supervising cash flow, quality control, vendor relations, managing game day staff and working with concessions manager, ensure a productive and efficient operation on a nightly basis, manage a stand (including, but not limited to, daily inventory, setup, cleaning and management of game day employees), assist in deliveries, etc. The stadium operations portion consists of helping out with improvement projects throughout the stadium. That consists of construction, painting, and helping us come up with better ways to maximize our utilization of the stadium.

\_\_\_\_\_ **Accounting/Game Day Reconciliation Intern:** This position entails working closely with the Accounting manager to assist with game day operations dealing with currency. This includes reconciling different points of sale and the ability to deal with money counting. During off days this intern will help the ticket office as well as the public relations department with any task at hand.

\_\_\_\_\_ **Photography Intern:** Do you enjoy taking pictures, especially action shots at sporting events? If you do, this is the place for you. Our photography intern is responsible for taking action shots of the game, fan photos, and candid photos of our players/staff during the day to give fans an insight of what goes on behind the scenes. You will then be able to publish them on the team website, Facebook, Twitter and Instagram.

*\*All internships include assistance in: group sales calls, tarp pulls, stadium maintenance, stadium clean-up, team laundry, grass roots off-site marketing, participation on an intern committee and all other duties as assigned.*

2.) **Would you be interested in an internship regardless of position?** Yes \_\_\_ No \_\_\_

If No which position(s) would you be interested in? \_\_\_\_\_

3.) **Is your internship intended for credit through your college?** Yes \_\_\_ No \_\_\_

4.) **Internships begin May/June and conclude at the beginning of September. Would you be able to complete the full internship?**

YES \_\_\_ NO \_\_\_ If no, when would you be able to start/finish? \_\_\_\_\_

**Please e-mail filled out form to Rick Muntean at  
[Rick@nashuasilverknights.com](mailto:Rick@nashuasilverknights.com).**

**You can also mail it to us at 67 Amherst St, Nashua, NH 03064.**